



Endon with Stanley Parish Council Notice of Meeting of the Parish Council

Chairman: Cllr. Suzanne Sillitoe

Vice Chairman: Cllr. Phil Taylor

Dear Councillors, you are hereby summoned to attend a Parish Council meeting at
Endon Methodist Church, on Tuesday 10th March 2026 at 7:00pm
for the purpose of transacting the following agenda items:

- 1. Apologies for Absence** (with reasons, e.g. personal, work, holiday, illness)
- 2. Chairman's Remarks**
- 3. Public Forum** (15-minute time limit)
- 4. Declaration of interests in items on the forthcoming agenda**
- 5. Minutes of the Parish Council meeting held on 10th February 2026**
- 6. Matters arising from the above meeting held on 10th February 2026 not on the agenda**
- 7. Correspondence**
 - a. Email received from a resident regarding The Avenue, Endon and whether the Parish Council could support and submit an application to Staffordshire County Council to designate the road as a public right of way
- 8. Best Kept Village & Community Awards 2026**
 - a. To ask councillors to volunteer to form a group responsible for coordinating the project and complete the entry forms by 30th April 2026
- 9. Local Government Reorganisation (LGR) – Staffordshire Consultation**
 - a. To note the Government has launched its statutory consultation on LGR in Staffordshire, seeking views on proposals from principal councils for creating new unitary authorities across the county. The consultation is open for 7 weeks and closes on 26th March 2026. Councillors are encouraged to submit individual responses, or responses can be collated into a single organisational submission via the Parish Council (deadline for submissions to the Clerk for a collated response: 23rd March 2026). An online briefing is available from SPCA on 6th March 2026 for further information if required.
- 10. Amenities – Project Progress Updates**
 - a. CCTV at Station Road Park – work scheduled for 9th and 10th April (Community Safety Fund grant received on 2nd March)
 - b. Noticeboards – order placed with Earth Anchors on 13th February (4-5 week lead time)
 - c. Replacement doors for Unit 2 (Garage) – order placed with Protech Doors on 23rd February (6-8 week lead time)
 - d. Endon Village Telephone Box – Moorlands Partnership Board grant applied for on 24th February
 - e. Green Spaces Development Fund – grant applied for on 25th February



11. Governance

- a. To acknowledge the re-signing of the commercial waste service agreement for Endon Lawn Cemetery for 2026-27 at a cost of £566.66 (an increase of £20.74 from 2025-26)
- b. To appoint the internal auditor for 2025-26, with a recommendation to reappoint Mrs D.M Corbishley as the Council's internal auditor
- c. To approve the new IT Policy, adopted in line with the latest Model Code issued by the National Association of Local Councils (NALC) and support Assertion 10 of the Annual Governance Statement (Section 1 of the AGAR) regarding the council's proper use of technology and secure handling of information

12. Planning

<i>Application No.</i>	<i>Location</i>	<i>Proposed Development</i>	<i>Consultation Period Ends</i>
a. SMD/2026/0054	Owl Cottage, The Village, Endon	Listed building application - replacement windows to a listed cottage	19/03/26
b. SMD/2026/0053	Owl Cottage, The Village, Endon	Replacement windows to a listed cottage	19/03/26
c. SMD/2026/0072	6, Forgeside, Endon	Proposed extension and internal alterations to bungalow	19/03/26
d. SMD/2026/0079	257 Bank, Leek Road, Endon	Proposed single storey rear extension to form rehabilitation gym for the physiotherapy business	Awaiting Validation

13. Finance, Accounts & Expenses

- a. To approve the February bank reconciliation
- b. To approve the March payments list
- c. Any other banking related matters

14. Lengthsman's Team Maintenance

- a. Councillors to report maintenance issues within the Parish for action by the Lengthsman's team

15. Reports

- a. District and County Councillor Reports - to be forwarded to the Clerk for circulation before the Parish Council meeting. If Councillors wish members of the public forum to have access to them, please bring hard copies to the meeting for distribution. Reports will be published on the website upon receiving them
- b. Councillor Reports - updates or matters to be raised by councillors

Exclusion of the Public

Under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

16. Councillor Matters

- a. Correspondence received from Cllr Spooner

17. Commercial Matters

- a. Discussion regarding separating the electricity supply from the Tearoom to the Parish Office

18. Staff Matters

- a. Clerk's employment contract

Endon with Stanley Parish Council

Unit 1B Station Site, Station Buildings, Station Road, Endon, Stoke-on-Trent, Staffordshire, ST9 9DR

www.endonwithstanley-pc.gov.uk | clerk@endonwithstanley-pc.gov.uk

Chairman: Cllr. Suzanne Sillitoe | Vice Chairman: Cllr. Phil Taylor



Members of the public wishing to address the Council are welcome to attend or correspondence can be emailed or posted to the Clerk.

Published: Tuesday, 3rd March 2026 by (Clerk) Laura Frost